

National Taiwan Normal University
Graduate Institute of Mass Communication
Regulations for Thesis Oral Defense

Article 1 Thesis Advisor Selection

1. Students must fill out the Thesis Advisor Appointment Form and submit it to the Graduate Institute Office within the first week after the end of spring break in the spring semester of the second year of their master's studies.
2. Students who wish to appoint an external thesis advisor must propose the content of their thesis research and receive approval from the Institute faculty before they can reach out to a potential external thesis advisor. If deemed necessary, a full-time Institute faculty and an external faculty may serve jointly as co-advisors.

Article 2 Thesis Proposal Oral Defense

1. With the approval of their thesis advisor, graduate students may submit an application to the Graduate Institute Office at least 10 days prior to the planned date of defense to request participation in a thesis proposal oral defense; the applicant's thesis shall also be submitted to all defense committee members at least 10 days prior to the defense.
2. About application procedures of thesis proposal:
 - (1) Confirm the proposal defense date with your advisor and two of committee members.
 - (2) Submit the "Thesis proposal application form" & "Center for Taiwan Academic Research Ethics Education certificate of completion".
 - (3) Application deadline: 10 days before the proposal defense date.
 - (4) Submit the thesis (hard copy) to your advisor and two of committee members-10 days before the proposal defense date.
 - (5) After the proposal defense, the student should submit the "Thesis proposal defense result form".

Article 3 Thesis Presentation

Students must complete their thesis presentation at the Graduate Institute before they can apply to take the master's degree examination.

Article 4 Graduation Assessment

Students must have received 9 points and meet the graduation requirements in order to pass the graduation assessment and apply to take the master's degree examination.

Article 5 Final Thesis Oral Defense

1. Students who have passed the thesis proposal oral defense and the graduation assessment (two months after the defense) and who meet the Graduate Institute's graduation requirement criteria for foreign language proficiency may apply to take the master's degree examination before the application deadline scheduled for the given semester in the NTNU academic calendar.
2. Final thesis oral defense application procedures:
 - (1) Confirm the defense date with your advisor and two of committee members.
 - (2) Submit the thesis (hard copy) to your advisor and two of committee members-10 days before the defense date.
 - (3) Apply online via the application website.
Degree Examination Application System:
https://www.aa.ntnu.edu.tw/zh_tw/graduate02/postgraduate/graduatedegree01

- (4) Submit the following documents to MCOM office before the application deadline.
- I. After sending out the application, please check it in "Status" and print the form "Final Oral Examination Application and Affidavit" out.
 - II. Transcript for all semesters.
 - III. Certificate for foreign language proficiency.
 - IV. Submit your thesis on Turnitin system and get advisor's signature on the first (similarity / percentage) page of the comparison result report.
 - V. Download the list of committee members from the application website and get advisor's signature and director's signature.

This English translation is provided for references only. The Chinese version shall prevail in case of any discrepancies between the English and Chinese versions.